










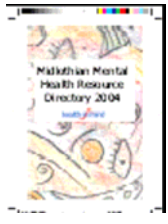

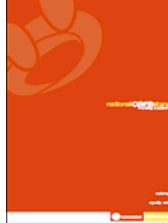





Recommended FREE Publications & Resources Order Form

Below are some of the resources that may be of use to Community Care Providers. For more publications and reports please see <http://mccp.mvacvs.org.uk/infobank/ibpublications.html>.

Key to symbols:  pdf format  MS Word  Online version  Hard copy may be available from Catherine

<i>Author / Publisher</i>	<i>Image</i>	<i>Name</i>	<i>Who is it for?</i>	<i>Contact for Hard Copy</i>	<i>Online Location & Available Formats</i>
Working in Midlothian					
Midlothian Social Inclusion Partnership		Midlothian Socio-Demographic Profile of Midlothian	Service planners, managers, funding officers etc	Rebecca McKinney Midlothian Council, 1 Eskdaill Court, Dalkeith, EH22 1AG. Tel 0131 271 3458 Rebecca.mckinney@midlothian.gov.uk	http://www.mvacvs.org.uk/publications/SocioDemographicProfile_2005-03.pdf 
Midlothian Voluntary Action		Sources of Small Grants for Organisations in Midlothian December 2005	Managers, Fundraisers	Lesley Kelly, Development Officer (Funding) 0131 663 9471, Lesley.Kelly@mvacvs.org.uk	http://www.mvacvs.org.uk/publication.html 
Midlothian Voluntary Action		Sources of Grants and Loans for Midlothian Organisations June 2006	Managers, Fundraisers	Lesley Kelly, Development Officer (Funding) 0131 663 9471, Lesley.Kelly@mvacvs.org.uk	http://www.mvacvs.org.uk/publication.html 
Midlothian Voluntary Action		MVA Resource Guide	All staff, to find other services in the area.	Hard copies no longer available. If you have a hard copy please note that the web copy is more up to date	http://mva.ednet.co.uk/ 









Recommended FREE Publications & Resources Order Form

<i>Author / Publisher</i>	<i>Image</i>	<i>Name</i>	<i>Who is it for?</i>	<i>Contact for Hard Copy</i>	<i>Online Location & Available Formats</i>
Midlothian Voluntary Action		Forums and Networks in Midlothian Feb06	Managers, All staff	Margaret Nisbet, Information Officer, 0131 663 9471, Margaret.nisbet@mvacvs.org.uk	http://www.mvacvs.org.uk/publication.html 
Midlothian Voluntary Action		GLOSSARY - updated	Managers, All staff	Margaret Nisbet, Information Officer, 0131 663 9471, Margaret.nisbet@mvacvs.org.uk	Margaret Nisbet, Information Officer, 0131 663 9471, Margaret.nisbet@mvacvs.org.uk 
Midlothian Social and Psychological Interventions Network Information Group / Health in Mind		Mental Health Resource Directory	All staff, to find other services in the area.		http://www.mvacvs.org.uk/publication.html 
Regulation & Registration					
Scottish Commission for the Regulation of Care (Care Commission)		National Care Standards 21 categories	Care Service Providers	Blackwell's Bookshop, 53-63 South Bridge, Edinburgh, EH1 1YS Tel 0131 622 8222. Fax 0131 557 8149 edinburgh@blackwell.co.uk The Stationery Office Bookshop 71 Lothian Road, Edinburgh EH3 9AZ. Tel 0870 606 55 66	http://www.scotland.gov.uk/Topics/Health/care/17652/9328 
Scottish Social Services Council (SSSC)		Codes of Practice	Every social service worker will need to agree to these Codes in order to be registered.	Call 0845 60 30 891 or email enquiries@sssc.uk.com 	http://www.sssc.uk.com/Homepage.htm  




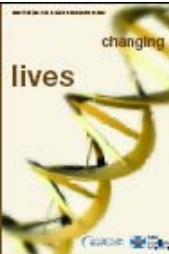




Recommended FREE Publications & Resources Order Form

<i>Author / Publisher</i>	<i>Image</i>	<i>Name</i>	<i>Who is it for?</i>	<i>Contact for Hard Copy</i>	<i>Online Location & Available Formats</i>
Scottish Social Services Council (SSSC)		Qualification Criteria <ul style="list-style-type: none"> Managers of adult residential care services Managers of adult day care services Residential child care workers Adult residential care workers Early education and child care workers Housing support services 	Eventually all social care staff. SSSC have not yet set criteria for all staff. Managers, supervisors, training officers	Tel 01382 207101 Lo call 0845 60 30 891 enquiries@sssc.uk.com 	http://www.sssc.uk.com/Registration/About+registration.htm  
Voluntary Sector Social Services Workforce Unit		Demystifying The Qualification Maze: A Guide for Voluntary Sector Social Service Organisations	Managers, supervisors, Social care staff, training officers	Unit 157/158, Stirling Enterprise Park, Stirling FK7 7RP Tel 01786 849 752 Fax 01786 449 285 vswu.admin@ccpscotland.org 	http://www.ccpscotland.org/workforceunit/info/publications.php 
Scottish Social Services Council (SSSC)		Interactive CD ROM Contains information about SSSC, registration and social care careers.	All social care staff	Copies of the CD Rom can be requested by calling 0845 60 30 891.	<i>Not available online.</i> For more information see: http://www.sssc.uk.com/News+and+Events/News/Get+interactive+with+the+SSSC+CD+Rom.htm
Scottish Social Services Council (SSSC)		NOS Navigator CD ROM (credit card sized CD Rom works in normal CD Rom tray) Contains Skill Sets, unit lists and appraisal lists.	For Business Planning, Recruitment, Appraisals, Developing and Evaluating Training, Planning training and more.	Copies can be requested by calling 0845 60 30 891. 	<i>Not available online.</i> See: http://www.sssc.uk.com/NR/rdo_nlyres/51911AC8-EB19-41DD-B436-1876B920D0DF/0/April2006eBulletin.doc












Recommended FREE Publications & Resources Order Form

Author / Publisher	Image	Name	Who is it for?	Contact for Hard Copy	Online Location & Available Formats
Scottish Executive & ADSW		Improving front line services. A framework for Supporting Front Line Staff	"The framework is primarily aimed at the social work and social care workforce but the contents are applicable across all sectors, including early years and childcare." For managers and supervisors.	Blackwell's Bookshop, 53 South Bridge, Edinburgh Eh1 1YS Telephone orders and enquiries 0131 662 8283 or 0131 662 8258 Fax 0131 557 8149 business.Edinburgh@blackwell.co.uk 	http://www.scotland.gov.uk/Publications/2005/05/13124510/45114  
Scottish Social Services Council (SSSC)		Skills Sets <ul style="list-style-type: none"> • Dementia care • Learning disability • Physical disability • Substance misuse • Mental health • Working with people with complex physical care needs • Secure accommodation • Drugs and alcohol 	Skills Sets are guidance notes to help employers, assessors and candidates identify the SVQ units and underpinning knowledge most relevant to their area of practice. They can also be used to help workers move from one service area to another. Instead of taking a full SVQ again, staff can complete units from the relevant Skills Set to equip them for their new area of work.	To request copies of the Skills Sets (pdf format or hard copy) please contact Vanessa Glenday at vanessa.glenday@sssc.uk.com	http://www.sssc.uk.com/Library/Current+Publications/Workforce+Development/Workforce+Development.htm?p=5 
Major Reports					
Voluntary Sector Social Services Workforce Unit		Summaries of <ul style="list-style-type: none"> • National Strategy for the Development of the Social Services Workforce, A Plan for Action 2005-2010 • 'Changing Lives' - the 21st Century Social Work Review • Scotland's Social Services Labour Market: 2nd Report of National Workforce Group 	Brief summaries for Managers, supervisors, Social care staff, training officers	Unit 157/158, Stirling Enterprise Park, Stirling FK7 7RP Tel 01786 849 752 Fax 01786 449 285 vswu.admin@ccpscotland.org 	http://www.ccpscotland.org/workforceunit/info/publications.php 





Recommended FREE Publications & Resources Order Form

<i>Author / Publisher</i>	<i>Image</i>	<i>Name</i>	<i>Who is it for?</i>	<i>Contact for Hard Copy</i>	<i>Online Location & Available Formats</i>
Scottish Executive (2 documents)		National Strategy for the Development of the Social Services Workforce in Scotland. A Plan for Action 2005 - 2010. National Strategy for the Development of the Social Services Workforce in Scotland. A Plan for Action 2005 - 2010. An Overview	"Everyone who has an interest in developing the workforce and improving The quality of services." Very important for managers.	Blackwell's Bookshop, 53 South Bridge, Edinburgh Eh1 1YS Telephone orders and enquiries 0131 662 8283 or 0131 662 8258 Fax 0131 557 8149 business.Edinburgh@blackwell.co.uk	Report: http://www.scotland.gov.uk/Publications/2005/11/07104403/44040 Overview: http://www.scotland.gov.uk/Publications/2005/11/07103926/39271  
Scottish Executive (4 documents)		Report of the 21st Century Social Work Review. Changing Lives. Summary Report Scottish Executive Response Changing Lives Implementation Plan	Service planners, managers, etc.	Blackwell's Bookshop, 53 South Bridge, Edinburgh Eh1 1YS Telephone orders and enquiries 0131 662 8283 or 0131 662 8258 Fax 0131 557 8149 business.Edinburgh@blackwell.co.uk	All four documents are available from the dedicated web site: http://www.socialworkscotland.org.uk/  
Scottish Executive, National Workforce Group		Scotland's Social Services Labour Market: 2nd Report Of National Workforce Group	Managers, HR	Blackwell's Bookshop, 53 South Bridge, Edinburgh Eh1 1YS Telephone orders and enquiries 0131 662 8283 or 0131 662 8258 Fax 0131 557 8149 business.Edinburgh@blackwell.co.uk	http://www.scotland.gov.uk/Resource/Doc/96145/0023284.pdf 

Recommended FREE Publications & Resources Order Form

<i>Author / Publisher</i>	<i>Image</i>	<i>Name</i>	<i>Who is it for?</i>	<i>Contact for Hard Copy</i>	<i>Online Location & Available Formats</i>
Resources for Training					
Voluntary Sector Social Services Workforce Unit		Navigating The Funding Streams: A guide to acquiring funding for learning and development in Voluntary Sector Social Services	Managers, funding officers in voluntary organisations	Unit 157/158, Stirling Enterprise Park, Stirling FK7 7RP Tel 01786 849 752 Fax 01786 449 285 vswu.admin@ccpscotland.org 	http://www.ccpscotland.org/workforceunit/info/publications.php 
Scottish Social Services Council (SSSC)		Funding for training: a guide for private providers of social care services.	Managers, finance staff private organisations	Compass House, 11 Riverside Drive, Dundee DD1 4NY Lo-call 0845 60 30 891 Tel 01382 207101 Fax 01382 207215 enquiries@sssc.uk.com	http://www.sssc.uk.com/Library/Current+Publications/Reports/Reports.htm 
Social Care Institute for Excellence (SCIE)		Learning Organisations. A self-assessment resource pack.	“designed to allow organisations to assess whether they are a learning organisation....The resource pack will be beneficial to chief executives, senior managers, frontline staff, service users and carers.”	Social Care Institute for Excellence, Goldings House 2 Hay's Lane, London SE1 2HB Tel 020 7089 6840 Fax 020 7089 6841 Textphone 020 7089 6893 publications@scie.org.uk 	http://www.scie.org.uk/publications/learningorgs/index.asp   
Promoting Workplace Learning Project		Promoting Workplace Learning DVD	Managers, Training Officers	For a free copy of the DVD contact kathryn.lee@ssascot.org.uk .	

Recommended FREE Publications & Resources Order Form

<i>Author / Publisher</i>	<i>Image</i>	<i>Name</i>	<i>Who is it for?</i>	<i>Contact for Hard Copy</i>	<i>Online Location & Available Formats</i>
Scottish Centre for Regeneration		The Learning in Regeneration Skills Pack	"flexible enough to support the learning needs of everyone involved in community regeneration, irrespective of their role or background. It also encourages a commitment to learning from individuals and their organisations."	For a copy of the skills pack, and support in using it please contact learndirect Scotland on 08456 000 111	http://www.communitiesscotland.gov.uk/stellent/groups/public/documents/webpages/cs_006288.hcsp 
Promoting Workplace Learning Project		Workplace Learning Evaluation Tool	Managers and supervisors overseeing learning		http://www.pwl.org.uk/web/site/EvaluationTool/evaluation.asp Open it and Save As... 

If you have additions or corrections for this list please contact Catherine Burns, Community Care Providers' Forum Development Worker, Midlothian Voluntary Action on catherine.burns@mvacvs.org.uk 0131 660 5055

