



Midlothian Community Care Providers

Subgroup Discussion: Quality Group

Notes from CCPF Forum Meeting 28/6/06

1. Why are you interested in this group?
 - *Different forms of evaluation from different funders. Not a good use of time or resources*
 - *Tools to enable us to find information, to benchmark, performance indicators*
 - *Need for baseline data*
 - *Difficulty in measuring soft outcomes*
 - *Those new to monitoring and evaluation would benefit from training*
2. *What would you hope to get out of this group? List desired outcomes.
 - *Dialogue with council & funders to find commonality of information as regards monitoring and evaluation*
 - *Developing tools and skills in monitoring & evaluation*
 - *Need to develop skills measuring 'soft outcomes'*
 - *Feeding in training needs to Training subgroup. Training in monitoring & evaluation should be part of continued professional development (CPD)*
 - *Identify barriers to monitoring and evaluation for providers by consultation with other providers.*
 - *Mapping of information already out there to then access what is most useful to ourselves.*
 - *Important for individual projects to produce monitoring & evaluation that is beneficial to their projects.*
 - *Need to appreciate that computer databases can be a vital tool in Monitoring & evaluation. Need training in these.*
 - *Monitoring & evaluation processes should be appropriate to the resources of the project*
3. *What should be the scope of the group? What issues should be considered in the group? Can it include any of the other subgroup suggestions?
 - *Subgroup might look at good practice particularly on the 'soft' outcomes*
4. *Can you sum this up in a name for the group?
5. What are the top priorities?
6. What further information is needed before starting the group? Where will this information come from?
7. Who should be involved in the group? Who else needs to be invited?
8. Are there any other groups in Midlothian with a similar function? Will there be overlap?
9. Are there any groups out of Midlothian with a similar function? How could they help?
10. Are there any volunteers to coordinate/facilitate the group? Can other tasks needed before the first meeting be assigned now?
11. When and where is the best place to meet?
 - *Redcross, MVA or Council in Dalkeith, SCRT Edinburgh*
12. *Can you set an initial date and venue now?